

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

| T i t l e (M r / M s) | Name of the Dir ect or | D I N | P A N | Cat ego ry (Ch airp ers on /Exe cutiv e/No n- Exec utive/ Inde pend ent/ Nomi nee) | S u b C a t e g o r y | Ini tia l D a t e of A p p o i n t m e n t | Dat e of App oint me nt | Dat e of ces ati on | T e n u r e | D a t e of Bi rt h | Wh eth er spe cial res olut ion pas sed ? | D a t e of p a ss in g s p e ci al res olut ion | N o. of Di re ct or s h i p in lis ted ent itie s in clu ding this lis ted ent ity | No of Inde pend ent Dire ct or ship in lis ted entitie s includ ing this lis ted ent ity | No of me mb ers hips in Au dit/ Sta keh old er Co mm itte e(s) includ ing this lis ted ent ity | No of po st of Ch air pers on in Au dit/ St ak eh old er Com mit tee held in lis ted ent itie s includ ing this lis ted ent ity | Me mb ers hip in Com mit tees of the Com pa ny | Rem arks |
|--|---------------------------------------|----------------------------|----------------------------|---|---|--|---|------------------------------------|----------------------------|---|---|--|--|--|---|--|--|-------------|
| M r. | T. K. Go wri sha | 0 0 8 4 7 3 | A A L P G 3 | C & NED | | 07- Feb - 20 20 | | | | 1 6- Mar - 1 | NA | | 1 | 0 | 2 | 0 | SC, NR C | |

| | | | | | | | | | | | | | | | | | |
|---------|--|---|--|-----|-------------|-----------------------------|---------------------|--|-------------|---|-----|---|--------|--------|--------|---------------|--|
| | nka r | 5 7 | 8 2 8 P | | | | | | 9 5 0 | | | | | | | | |
| M r. | Ma nd ar Jos hi | 0 7 5 2 6 4 3 3 0 | A D Q P 3 6 3 3 0 C | ED | C E O | 01- Au g- 20 16 | 01- Aug- 2019 | | 3 6 | 2 6- Se p- 1 9 7 4 | NA | | 1 0 | 1 0 | 1 0 | SC | |
| M r. | Am in H. Ma nek ia | 0 0 0 5 3 7 4 5 | A A C P M 3 0 6 9 M | ID | | 15- Jul- 20 09 | 12- Aug- 2019 | | 6 0 | 1 6- Ju n- 1 9 6 1 | NA | | 1 1 | 0 1 | 1 1 | AC,NR C | |
| M s. | Nin a D. Ka pa dia | 0 6 9 4 8 7 0 1 | A B T P K 4 0 0 3 D | ID | | 19- Au g- 20 14 | 25- Aug- 2019 | | 6 0 | 1 7- Se p- 1 9 4 2 | Yes | 0 8- Au g- 2 0 1 9 | 1 1 | 1 1 | 1 1 | AC,SC, NRC | |
| M r. | Saji d M. Faz alb ho y | 0 0 0 2 2 7 6 0 | A A A P F 7 3 0 4 E | ID | | 11- Feb - 20 15 | 11- Feb- 2020 | | 6 0 | 1 4- Ma y- 1 9 8 0 | NA | | 1 1 | 1 0 | 1 0 | AC | |
| M r. | Pri ya Ra nja n | 0 8 0 6 5 5 | A D H P R 1 | NED | | 12- Feb - 20 18 | | | | 2 6- Mar - 1 | NA | | 1 0 | 0 0 | 0 0 | NRC | |

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|--|--|---|---|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|
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| | | 8 | 7 | | | | | | | 6 | | | | | | | | |
| | | | 9 | | | | | | | 7 | | | | | | | | |
| | | | H | | | | | | | | | | | | | | | |

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| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |
| Whether Chairperson is related to MD or CEO | No |

ii. Composition of Committees

a. Audit Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | Sajid M. Fazalbhoy | ID | Member | 27-May-2015 | |
| 2 | Amin H. Manekia | ID | Chairperson | 30-Jul-2009 | |
| 3 | Nina D. Kapadia | ID | Member | 13-Nov-2014 | |

| | |
|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

b. Stakeholders Relationship Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | T. K. Gowrishankar | C & NED | Member | 07-Feb-2020 | |
| 2 | Mandar Joshi | ED | Member | 01-Aug-2016 | |
| 3 | Nina D. Kapadia | ID | Chairperson | 12-Aug-2016 | |

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|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

c. Risk Management Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
|---------|----------------------|----------|------------------------|------------------|----------------|

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|---|--|
| Company Remarks | |
| Whether Permanent chairperson appointed | |

d. Nomination and Remuneration Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | Nina D. Kapadia | ID | Member | 13-Nov-2014 | |
| 2 | T. K. Gowrishankar | C & NED | Member | 07-Feb-2020 | |
| 3 | Amin H. Manekia | ID | Chairperson | 06-Feb-2013 | |
| 4 | Priya Ranjan | NED | Member | 12-Feb-2018 | |

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|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

iii. **Meeting of Board of Directors**

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 29-Jun-2020 | 11-Aug-2020 | Yes | 6 | 3 |

| | |
|---|----|
| Company Remarks | |
| Maximum gap between any two consecutive (in number of days) | 42 |

iv. **Meeting of Committees**

| Name of the Committee | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-----------------------|--|---|--|-----------------------------|---|
| Audit Committee | 29-Jun-2020 | | Yes | 3 | 3 |
| Audit Committee | | 11-Aug-2020 | Yes | 3 | 3 |

| | |
|--|----|
| Company Remarks | |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 42 |

v. **Related Party Transactions**

| <i>Subject</i> | <i>Compliance status (Yes/No/NA)</i> | <i>Remark</i> |
|--|--------------------------------------|---------------|
| Whether prior approval of audit committee obtained | Yes | |
| Whether shareholder approval obtained for material RPT | Not Applicable | |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes | |

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|--|--|
| Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions | |
|--|--|

VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

- a. Audit Committee - **Yes**
- b. Nomination & remuneration committee - **Yes**
- c. Stakeholders relationship committee - **Yes**
- d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
- b. Any comments/observations/advice of Board of Directors may be mentioned here:

| |
|-------------------------|
| %affirmComments% |
|-------------------------|

Name : %affirmName%

Designation : %affirmDesignation%

ANNEXURE III

Affirmations

| Broad Heading | Regulation Number | Compliance Status | Company Remark |
|--|--------------------------------------|--------------------------|-----------------------|
| Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website | 46(2) | Yes | |
| Presence of Chairperson of Audit Committee at the Annual General Meeting | 18(1)(d) | Yes | |
| Presence of Chairperson of the nomination and remuneration committee at the annual general meeting | 19(3) | Yes | |
| Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting | 20(3) | Yes | |
| Whether "Corporate Governance Report" disclosed in Annual Report | 34(3) read with para C of Schedule V | Yes | |

Note:

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Name : **Nisha Kantirao**
Designation : **Company Secretary**